

## API Q2 Fundamentals Training Course Details

November 8, 2021

### Overview

Created by the American Petroleum Institute (API), the 2.5-Day API Q2 Fundamentals course, teaches the stringent requirements of the API Specification Q2, 2<sup>nd</sup> Edition: Specification for Quality Management System Requirements for Service Supply Organizations for the Petroleum and Natural Gas Industries.

This course offers an in-depth look at API Q2, clause by clause, providing interpretation from API's perspective, and focusing on each of the detailed requirements for documentation, implementation and record keeping.

Using "Think About It's", practical activities, and group workshops, this course helps attendees develop a hands-on understanding that will facilitate the successful implementation of a best in class Quality Management System certified to API Q2.

This course, accredited by IACET, was created by the American Petroleum Institute (API) and is distributed solely by authorized training providers such as Mireaux Management Solutions, under royalty contract agreement with API. Find [Mireaux](#) on API's official website.

### Learning Objectives

By the end of the course, participants should have attained knowledge and understanding of the following concepts:

- The background and objectives of the API Specification Q2
- Each of the API Q2 clause requirements
- The API Q2 certification process

### Prerequisites

The API Q2 Fundamentals training course does not have any prerequisite courses.

For individuals with little or no previous knowledge of API Q2 or Quality Management Systems who would like to maximize their knowledge; we recommend Mireaux's Fundamentals of Document Control class as a preamble and introduction to management systems, followed by an ISO 9001:2015 course (Implementation or Internal Auditor).

### Summary Agenda

The topics in this course include:

- Importance of API
- Overview and Exclusions
- Clause 4: Quality Management Systems Requirements
- Clause 5: Realization of Service and Service-related Product
- Clause 6: Quality Management System, Measurement, Analysis, and Improvement

### Training Methods and Requirements

This course can be delivered via:

- Public Training via **Live Stream**

- Private Training at your facility, via **Live Stream**, or both

**Live Stream** Participants will need the following tools to effectively complete this course:

- Computer or laptop with MS Windows software or operating system compatible with MS Teams
- Audio and Visual equipment (i.e., webcam, microphone, headset, etc.)
- Strong Internet Connection

### Course Materials

Participants will receive printed comprehensive reference material, including:

- Training Course Workbook
- Practical Examination exercises, or Workshops
- Training copy of the API Specification Q2

**Live Stream:** Training course material will be shipped to participants, 3-5 days prior to the start of training, to the shipping address provided at the time of registration.

**In-Person:** Training course material will be provided to participants on the first day of their arrival.

### Duration and Course Hours

The duration of this course is 2.5 days, as follows:

- Day 1 8:30 AM to 4:30 PM (CST)
- Day 2 8:30 AM to 4:30 PM (CST)
- Day 3 8:30 AM to 12:30 PM (CST)

### Successful Completion of Course and Test

Participants' successful completion of the course is determined by:

- A practical examination or Workshops completed and reviewed at various stages throughout the duration of the course to ensure participant's comprehension of the subject matter taught.
- Completion of Test.

### Certificate and Continuing Education Units (CEUs)

A Certificate of Completion is provided to all participants upon successful completion of the course. The Certificate awards a total of 1.35 CEUs to participants who attend the entire duration of the course and pass the Test with a minimum score of 80%.

### Value Added Benefits

API-U courses are certified by IACET. Participants attending this course will receive an API-U Certificate of Completion to enhance their employment potential.



## **Training Services Disclosure Policy**

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